

**State Historical Resources Commission
Archaeological Resources Committee**

**October 28, 2010
DRAFT Meeting Minutes**

Attendees: Kristina Roper (SCA), Tara Lynch (OHP Counsel), Cindy Stankowski (SDAC), Mike Newland (SSU), Adrian Praetzellis (SSU), Mark Rudo (NPS), Janet Eidsness (SCA Native American Program), Anmarie Medin (CT), Jennifer Farquhar (SCA), Cassandra Hensher (SCA Native American Program), Leslie Mouriquand (Riverside County), Donn Grenda (SHRC), Jim Nelson (PG&E), Pat Riordan (Parks), Leslie Steidl (Parks), Trish Fernandez (ICF), Anthony Madrigal

Agenda Item II; Corrections to Previous Meeting Minutes:

Kristina Roper moved to approve minutes; Donn Grenda seconded. Motion carried.

Agenda Item III. Composition and Future Goals of ARC.

Anmarie summarized the plan Janet suggested at the last teleconference. In sum, the group would divide into five sub-groups to work on the various subject areas. Subgroups would report back to the full ARC. Friends of the subgroups could participate but would not be formal members of the ARC nor would they have voting rights.

Trish reminded the Committee why we went to the effort of establishing this Committee. The purpose was to promote longevity so the issues raised in the white papers could continue to be worked on regardless of future composition. The ARC has a life beyond the individuals who comprise it.

Tara explained public meeting requirements to the teleconference participants. In sum, only two members of the SHRC can meet without triggering Bagley-Keene. The same is NOT true of the ARC. As a sub-committee, less than half the members can meet without triggering Bagley-Keene. Their work is still as a state body and they cannot take formal action without public notice and discussion per Bagley-Keene. The intention of B-K is to allow public participation in the process and allow the public to comment on decisions. The ARC agreed we want to encourage such participation. Tara cautioned against "serial" meetings where one member conveys information to other members so as to avoid B-K. As long as less than half the formal ARC is meeting, they can work on issues and discuss ideas. They just cannot take formal action.

After some discussion the group agreed that subcommittees should consist of two formal ARC members with as many "friends" as wish to participate. Trish made a formal motion for said composition, Leslie M. seconded; motion carried.

Discussion followed on how to form subcommittees. Trish suggested the white paper authors take the lead to guide future actions. Authors could choose a primary partner from a list of folks who volunteered to serve. With four of the five authors present, they agreed they would take on that role as subcommittee lead. Action Item: Anmarie will solicit subcommittee roles from ARC members and compile a list which will be shared with Authors. Authors will decide who they want as their second. That list will be forwarded to Donn as ARC Chair for formal approval. (previously AI #99)

Agenda Item IV.

The group discussed participation at the 2011 SCA Annual Meeting in Rohnert Park March 10-13, 2011. Anmarie had distributed a suggested session abstract via email and requested comments. Anmarie's initial proposal was to have one session early so folks could

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have informal discussions during the remainder of the meeting. It was observed that such a long session would burn out the participants and perhaps breaking up the white papers into two or three smaller sessions would be better. Jennifer D., meeting Program Chair, indicated there was still lots of flexibility in the program. Action Item: Jennifer will recommend a structure at the next ARC teleconference in January.

There was general discussion on the best format for this session. Adrian suggested that about one hour was the limit we should expect on any subject. He also suggested that a less formal seating structure, such as circular or informal groupings, would facilitate our goal for more interaction. Trish suggested the authors guide the discussion with structured questions rather than broad open-ended questions such as "what should we do." Authors would lead off each session with a brief summary of the white paper, emphasizing bridging the gap with future actions, and summarizing any actions that may have been accomplished to fill that gap. Adrian thought we would benefit from some discussion as to what constitutes "good" work. We need to build professional consensus on acceptable performance measures. There was additional discussion on how best to present information and solicit comments.

Next Teleconference

January 20, 2011. 2:00-3:30

ACTION ITEMS:

No.	ITEM	RESPONSIBLE	DUE DATE
99	Create subcommittees for White Papers. Work with authors to determine composition.	Anmarie / Donn	Dec. 15, 2010
100	Work with OHP Counsel on Bagley-Keene understanding	Donn	Done
101	Define structure for presenting White Papers at 2011 SCA conference	Jennifer Darcangelo	Jan. 20, 2011